



## MAMA NGINA UNIVERSITY COLLEGE

### INTERNAL ADVERTISEMENT FOR TEACHING CPA COURSES

Mama Ngina University College (MNUC) has been granted approval to offer professional courses with effect from 1<sup>st</sup> January, 2025. The University College wishes to invite applications from internal staff to the position listed below:

#### 1.0 SCHOOL OF BUSINESS, ECONOMICS AND HUMAN RESOURCES

##### a) TEACHING POSITION FOR CERTIFIED PUBLIC ACCOUNTANT (CPA) COURSES - Ref: MNUC/CPA/001/2024

##### Person Specification

- i. Must possess Bachelor's degree in Business Administration / Commerce (Accounting option) or its equivalent from an accredited and recognized University;
- ii. Have at least 3 years' working experience in University or in industry;
- iii. Be a holder of CPA(K);
- iv. Must be registered with ICPAK and in good standing;
- v. Proficiency in computer applications.

##### The duties and responsibilities of the officer will entail:

- i. Curriculum implementation;
- ii. Trainee assessment and evaluation;
- iii. Participate in training of KASNEB students and advice the University College Management on any industry developments;
- iv. Perform any other duties that may be assigned from time to time.

#### TERMS OF SERVICE

Employment for the teaching position of Certified Public Accountant courses will be on part time basis and paid competitive hourly rate.

#### APPLICATION PROCEDURE

1. Interested Candidates to submit electronic (online) applications to [hr@mnu.ac.ke](mailto:hr@mnu.ac.ke)

OR

Write directly to:

**Human Resource Officer  
Mama Ngina University College  
P.O. BOX 444-01030  
Gatundu.**

on or before **Friday 13<sup>th</sup> December, 2024** not later than 5.00 pm (East African Time).

2. All applications should be submitted together with detailed Curriculum Vitae, copy of academic certificates, letters of appointment and other relevant supporting document. Lack of evidence supporting College teaching/industry experience will lead to disqualification.

**Only shortlisted candidates will be contacted.**