

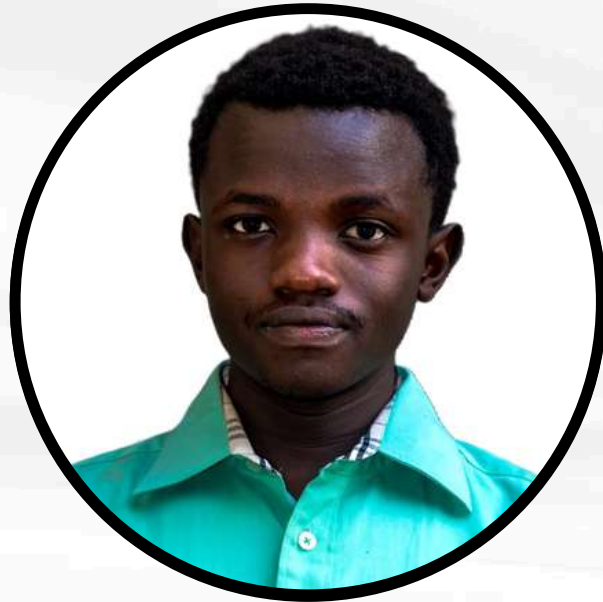


**MAMA NGINA UNIVERSITY COLLEGE
ELECTORAL COMMISSION
2024 SAMNUC VOTER EDUCATION**

OUR MISSION

To deliver
transparent, fair
peaceful and
credible
elections

2024 SAMNUC ELECTORAL COMMISSION



COMMISSIONERS NAMES

RAW 1

- 1.Mr Elijah Maseno – Chair person
- 2.Ms. Susan Maina – Deputy Chair
- 3.Ms. Josephine Nkangi – Secretary
- 4.Mr. Ignatius Gichia – Member
- 5.Mr. Jonah Gichuhi – Member

RAW 2

- 1.Mr Kipunar Lapar – Member
- 2.Ms .Catherine Achieng – Member
- 3.Mr Lawrence Okeyo – Member
- 4.Ms. Anuarite Mundi – Member
- 5.Mr. Solomon Kanairu – Member

RAW 3

- 1.Ms. Zam Zam Guyo – Member
- 2.Mr. Titus Kamau – Member
- 3.Ms. Violet Moraa – Member
- 4.Mr. Peter Ochwang – Member
- 5.Ms. Julie Michael – Member

CALL FOR ELECTIONS



MAMA NGINA UNIVERSITY COLLEGE
SAMNUC ELECTORAL COMMISSION

Email: electoralcommission@mnu.ac.ke

INTERNAL MEMO

From: Chairperson, Electoral Commission Committee

Date: 16th September 2024

To: **All Students**

Ref: MNUC/SAMNUC/Vol. 2.(17)

SUBJECT: CALL FOR 2024 SAMNUC ELECTIONS

The above subject refers;

By virtue of the powers vested in the SAMNUC Electoral Commission by Article 31(2) and 54 (1c) of the SAMNUC constitution (2023), I hereby declare all the seats of the SAMNUC Governing Council & Congress vacant and open for contest. This refers to any elective or nominated members existing in the SAMNUC governance structure.

In view of the above, nominations are invited for the following (23) positions as per the attached list;

COLLECTION AND RETURN OF NOMINATION FORMS

- All prospective students should collect the nomination forms from the Office Student Affairs and Outreach Starting **Monday 16th September 2024 at 2:00 p.m.**
- Return duly filled nominations forms to the Office Student Affairs And Outreach not later than;
 - Friday 20th September 2024 at 5:00 p.m** for Congress Persons and Delegates.
 - Monday 23rd September 2024 at 5:00 p.m** for SGC Teams.

iii) Those who will not meet these timelines will be disqualified from vying for office.

NOTE:

- Candidates faking the NAMES , REGISTRATION NUMBERS AND SIGNATURES of nominators will be disqualified.
- No Candidates will be cleared to contest unless he/she meets the conditions of Article 19 and 20 of SAMNUC Constitution (2023).
- A Delegate will not be cleared to contest unless he/she meets the conditions in Article 55[3(a) and (b) and (c)].
- Teams for SGC will not be cleared to contest unless they meet the conditions in Article 34, 35 and 55(4) of SAMNUC constitution 2023.
- Each Nominator should personally fill and sign the nomination form.**

Thank you




MR. ELIJAH MASENO

CHAIRPERSON, SAMNUC ELECTROL COMMISSION
EM/ vem

Cc: The Principal
The Deputy Principal
The Registrar
Deans of Schools
Head, Student Affairs and Outreach
The Religious Groups Patrons
Sport and Games Officer
Head Security
Head, Public Relations

ELECTION POSITIONS 2024

STUDENTS' GOVERNING COUNCIL (SGC) [Article (33)]

P1	CHAIRPERSON
P2	VICE CHAIRPERSON
P3	SECRETARY- GENERAL
P4	TREASURER
P5	ACADEMIC SECRETARY
P6	GENDER AND SPECIAL NEEDS SECRETARY
P7	ORGANISING SECRETARY FOR SOCIAL WELFARE AND CO-CURRICULAR ACTIVITIES

SCHOOL CONGRESSPERSONS [Article 17A(2) and 55(3a(i)]

P8	SCHOOL OF PURE AND APPLIED SCIENCES CONGRESSPERSON
P9	SCHOOL OF BUSINESS,ECONOMICS AND HUMANITIES CONGRESSPERSON
P10	SCHOOL OF HEALTH SCIENCES CONGRESSPERSON

NON-RESIDENT CONGRESSPERSONS [Article 17A(1)]

P11	NON-RESIDENT FEMALE CONGRESSPERSON
P12	NON-RESIDENT MALE CONGRESSPERSON

OTHER CONGRESSPERSONS [Article 17A(3, 4, 5,6)]

P13	SPORTS CONGRESSPERSON
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RELIGIOUS CONGRESSPERSONS (NOMINATED) [Article18(1)]

P14	MNUC CATHOLIC STUDENT ASSOCIATION CONGRESSPERSON
P15	MNUC CHRISTIAN UNION CONGRESSPERSON
P16	MNUC SEVENTH DAY ADVENTIST CONGRESSPERSON
P17	MUSLIM ASSOCIATION OF MNUC CONGRESSPERSON

ELECTORAL COLLEGE DELEGATES [Article 55(3)]

P18	SCHOOL OF PURE AND APPLIED SCIENCES FEMALE DELEGATE
P19	SCHOOL OF PURE AND APPLIED SCIENCES MALE DELEGATE
P20	SCHOOL OF BUSINESS,ECONOMICS AND HUMANITIES FEMALE DELEGATE
P21	SCHOOL OF BUSINESS,ECONOMICS AND HUMANITIES MALE DELEGATE
P22	SCHOOL OF HEALTH SCIENCES FEMALE DELEGATE
P23	SCHOOL OF HEALTH SCIENCES MALE DELEGATE

MR. ELIJAH MASENO SIGN:




16th September 2024

COMPOSITION OF SGC

Article 33. The Composition of Students' Governing Council

The Students' Governing Council shall consist of:

- 1)Chairperson;**
- 2)A Vice-Chairperson who shall be of opposite gender with the Chairperson;**
- 3)A Secretary-General who shall be the Secretary to the Students' Governing Council;**
- 4)A Treasurer;**
- 5)Three other members to represent special interests of students.**

The special interests of the students shall comprise of:

- a)the Academic Secretary;**
- b)the Gender and Special Needs Secretary;**
- c) the Organizing Secretary for Social Welfare and Co-curricular Activities.**

2024 ELECTIONS

ELIGIBILITY

STUDENT GOVERNING COUNCIL

Article 34. Qualifications for the Election to the Students' Governing Council

- a) Be a citizen of the Republic of Kenya
- b) A bona fide student of MNUC
- c) be nominated in a team as required by Article 55 (4);
- d) have at least two (2) semesters left for study with a minimum of ten (10) units, inclusive of the semester of election;
- e) have, based on the available grades in the transcripts, an average grade of C in the programme being undertaken;
- f) be within the normal time frame for completion of the programme of study selected at the time of initial registration;
- g) have completed at least two (2) semesters with a full load of academic study totaling at least twelve (12) units.

Disqualification for Election to the Students' Governing Council

Read Article 35 of the SAMNUC Constitution

2024 ELECTIONS

ELIGIBILITY

CONGRESS

Article 19. Qualifications for Election to Congress

- a) is a citizen of the Republic of Kenya.
- b) is a registered bona fide MNUC student;
- c) has completed at least two (2) semesters having done a minimum of twelve (12) units;
- d) has at least two (2) semesters left for study with a minimum of ten (10) units, inclusive of the semester of election;
- e) is within the normal time frame for completion of the programme of study selected at time of initial registration;
- f) is registered in the congressional area or entity he/she seeks to represent;
- g) has, based on the available grades in the member's transcripts, an average grade of at least C in the programme being undertaken;
- h) is nominated by 25% of the members from within the congressional area or entity he/she seeks to represent.

Disqualification for Election to Congress

Read Article 20 of the SAMNUC Constitution

ELECTIONS CALENDER

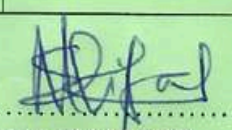


MAMA NGINA UNIVERSITY COLLEGE SAMNC ELECTORAL COMMISSION

CALENDAR FOR SAMNUC 2024 ELECTIONS

S/NO.	ACTIVITIES	DATES	TIME
1.	Call for all election through a memo. Release of the election calendar to all students	Monday, 16 th Sept 2024	9:00 am
2.	Start of collection of Nomination papers	Monday, 16 th Sept 2024	From 2:00 pm
3.	Deadline for return of Nomination papers for Congress Persons and Delegates	Friday, 20 nd Sept 2024	5:00 pm
4.	Deadline for return of Nomination papers for all SGC teams	Monday, 23 rd Sept 2024	5:00 pm
5.	Vetting of nominated Candidates/ Teams	Starting: Tuesday, 24 th Sept 2024	9:00am
		Ending: Thursday, 26 th Sept 2024	5:00 pm
6.	Posting of names of successful and unsuccessful Candidates/ Teams	Friday 27 th Sept 2024	10:00 am
7.	Mandatory Seminar of candidates/Teams	Friday 27 th Sept 2024	11:00 am
8.	Start of Public Campaigns for all Candidates	Friday 27 th Sept 2024	2:00 pm
9.	To receive appeals	Starting: Friday, 27 th Sept. 2024	Opening: 12:00 noon
		Ending: Monday, 7 th Oct 2024	Closing: 10:00 am
10.	To consider appeals	Starting: Friday, 27 th Sept 2024	Opening: 2:00 pm
		Ending: Monday, 7 th Oct 2024	Closing: 1:00 pm
11.	Posting of final list of successful Candidates/ Teams	Thursday, 3 rd Oct 2024	By 5:00 pm

12.	End of Public Campaigns for all Candidates	Friday, 11 th Oct 2024	11:59 pm Midnight
13.	Election of non-school Congresspersons	Tuesday, 15 th Oct 2024	Start:8.00am - 1.00pm
14.	School Congressperson and Delegates Elections	Tuesday, 15 th Oct 2024	Start:8.00am - 1.00 pm
15.	SGC Elections	Tuesday, 15 th Oct 2024	4.00pm-5.00pm

Signed..........Date.....16/09/2024.....
MR. ELIJAH MASENO
CHAIRPERSON,
SAMNUC ELECTORAL COMMISSION, 2024/2025

CODE OF CONDUCT



MAMA NGINA UNIVERSITY COLLEGE SAMNUC ELECTION CODE OF CONDUCT 2024

1.0 GENERAL INFORMATION

The Electoral Commission expects the candidates to strictly familiarize themselves with following from which the SAMNUC Electoral Code draws:

- Constitution of Kenya 2010
- Universities Act
- MNUC Statutes
- SAMNUC Constitution, 2023
- Current MNUC Student Handbook
- MNUC social media Policy
- Other relevant University College Policies
- Any relevant laws of the Republic of Kenya.

2.0 CONDUCT

Candidates/teams and their supporters and agents shall not prevent other students from carrying out their democratic rights.

3.0 ELECTION OFFENCES

All candidates/teams are strongly advised to acquaint themselves with the election offences outlined in (a) and (b) below:

- Article 57 of the SAMNUC Constitution 2023.
- Other offences:
 - Make false, defamatory, or inflammatory allegations concerning any candidate/team or any other persons in connection with SAMNUC elections;
 - Use of foul/abusive language which is likely to lead to violence or intimidation during an election campaign or elections;
 - Carrying or displaying arms or weapons, traditional or otherwise, of any kind at campaign meetings
 - Arrange a campaign meeting or rally at the same time and venue as another similar event organized by another candidate/team;

- Prevent the reasonable access to voters of any candidate/team or in any manner for the purposes of conducting voter education or soliciting support;
- Plagiarize the symbols, colors, slogans, or acronyms of other candidates/team;
- Deface, mutilating, tearing, entering remarks, removing or destroying any campaign materials of any candidate/team or publication of the SAMNUC Electoral Commission;
- Enlisting the services of gangs/goons/hooligans in their campaigns.
- The Student Governing Council (SGC) team is not allowed to form alliances with other candidates or delegates.
- The Student Governing Council (SGC) teams are not expected to sponsor or campaign for any candidates for the electoral college.
- Any candidate to the electoral college identifying/associating with any team shall be disqualified and could lead to the disqualification of the team.
- Association with/sponsorship from national party-political affiliates shall lead to automatic disqualification.
- Offer any inducement, gifts, reward, or bribe to any person in consideration of such person: -
 - Joining or not joining any camp;
 - Attending or not attending any election or campaign event;
 - Voting or not voting;
 - Accepting, refusing, or withdrawing that person's nomination as a candidate in an election;
- Propagate any opinion or action which is prejudicial to: -
 - The well-being, integrity, or security of the University College;
 - The maintenance of public order.

4.0 CAMPAIGNS

- The campaign period shall commence and close on such a date as the SAMNUC Electoral Commission may determine.
- Candidates/team shall conduct campaigns in a peaceful and respectful manner.
- Campaign posters shall be put in areas designated by the SAMNUC Electoral Commission.
- Campaign techniques which disrupt tranquility of the learning environment shall not be allowed during weekdays. These include:
 - use of megaphones,
 - public address systems,
 - ululating,
 - whistling and
 - noisy crowds in academic zones and administrative areas.
- Any candidate or his/her supporters forcing their way into someone's room against their will shall be disqualified.
- When lectures are on, candidates/teams can only campaign with permission of the lecturer.

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- Only one poster size A4 can be posted on each noticeboard.
- No use of spray cans to make graffiti on University surface areas during campaign.

5.0 VEHICLES DURING CAMPAIGNS

No vehicles, motorbikes, bicycles, animals and/or carts shall be allowed in the University College for campaign purposes during the election period.

6.0 COMMUNICATION

- Any complains or appeals by candidates/teams against their opponents or on the campaign process shall be directed in writing to the Chairperson, SAMNUC Electoral Commission.
- The official communication Telephone Number of the SAMNUC Electoral Commission is **0742 138 657**. The electoral Commission will take necessary action against any candidate/team who fails to take or return a call from this number, without further reference to him or her.
- If need be, the Commission shall contact the candidate/team using the number they provided in the nomination papers. It's the responsibility of the candidate to ensure that the number is on.

7.0 BALLOT PAPERS

- Names of the candidates on the ballot paper shall be the official known names by the University College.
- The order of the candidates on the ballot paper shall be determined alphabetically by the first name as per the national ID.
- The ballot paper will bear the official names of the candidate and no other details.
- Note that aliases and nicknames will not be allowed on the ballot paper(s) but candidates may use them in their campaigns.
- Teams for SGC will be sorted alphabetically.

8.0 DISQUALIFICATIONS

Breaching this Electoral Code of Conduct by any candidate/teams, their supporters and agents, shall lead to disqualification from the electoral process, and if need be, lead to further disciplinary action by the University College Student Disciplinary Committee.

Signed.....Date.....
Mr. Elijah Maseno
Chairperson,
SAMNUC Electoral Commission, 2024/2025



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Report any suspicious activity or threat to University security through security number 0741016799

ELECTION OFFENCES

Article 57. Election Offence

1.The Electoral Commission shall disqualify a candidate or team from election for any of the following offenses committed either by a candidate or team or systematically carried out by his/her election team—

a)rigging;

b)use of physical force;

c)abuse of social media in whatever form;

d)intimidation and harassment;

e)Sorcery and magic;

f)bribery;

g)giving false or malicious information;

h)mounting campaign posters for any candidate or team outside places designated for such posters;

i)verbal abuse;

j)foul language;

k)slurs based on ethnicity, religion, gender, mode of study or year of study

l)drunkenness and rowdiness;

m)unauthorized vehicular processions inside of campus;

n)Campaigning outside the official campaign period;

o) provocative and incendiary attacks on the Statutes, Regulations, and policies of the University College;

p)defamation of any member of University College community;

q)receipt of funding or any other support from political parties or any other interest groups from outside the University College student community.

r)Impersonation

s)Hacking of' E-voting System

2.If the Electoral Commission convicts a winning candidate or team of an election offense, then it shall declare the candidate or team with the next highest number of votes to be the winner.

Article 58. By-elections

If a congressional seat becomes vacant, the Speaker shall, within seven days of the vacancy, notify the Chairperson of the Electoral Commission who shall arrange a by-election.

Article 59.

(A). Rerun of Elections

1. If congressional candidates in an election tie in the vote tally, the Chairperson of the Electoral Commission shall declare a rerun of the election between the tied candidates and supervise the rerun within five (5) days after the announcement of the tie.

2. If teams in an election tie in the vote tally, the Chairperson of the Electoral Commission shall declare a rerun of the election between the tied teams and supervise the rerun the same day after announcement of the tie. If, after the third round of voting, the tie persists, it shall be broken as follows:

- a) The team with the highest cumulative sum of votes from the three elections shall be declared the winner.
- b) In the event that there is a tie in all the three elections, delegates from each school would vote independently at school level and their majority vote would represent a single vote.

NOTE: In the event that a school has only two delegates in the college, the delegate with the highest votes would represent the vote of the school.

3. If the Electoral Commission nullifies an election, the Chairperson of the Electoral Commission shall declare a rerun of the election and set a date for the rerun.

DESIGNATED AREAS FOR POSTER



Notice board between the lecture theatre, cafeteria and Tuition Block



Notice board near the entrance of the office of student Affairs and Outreach.

One poster per group/candidate

VOTING PROCEDURE



MAMA NGINA UNIVERSITY COLLEGE

SAMNUC ELECTION VOTING PROCEDURE

Polling station will be opened at **8 am and closed at 1 Pm** (schools and non-school congress person).

1. VOTER ENTERS POLLING STATION

A voter enters a polling station carrying their National Identification Card (ID) and a valid MNUC Student ID and line up. If there is no line they can proceed to the next step.

2. VOTER IDENTIFICATION AND AUTHENTICATION

Every voter will be needed to provide a polling clerk with an ID and their student ID for identification. The clerk will then check your name in the voter register to confirm eligibility to vote. If the voter is cleared, they proceed to the next step.

3. ISSUANCE OF STAMPED BALLOT PAPERS

The voter will then be issued with at least 3 stamped ballot papers in the following Order,

- i. Non-resident congress person (Male or Female depending on your gender)
- ii. School Congress person (Respective school)
- iii. School Delegate (Male or Female depending on your gender)
- iv. Sports Congress Person

NOTE: Sports Congress Person Ballot paper will only be issued to sports team captains only

4. THE VOTER MARKS THE BALLOT PAPERS

- a) With the ballot papers, the voter heads to a private booth where they mark the papers, choosing their preferred candidate.
- b) In each paper a voter will mark a tick (✓) or a cross (X) against their candidate. A voter should not use both symbols but only use one. Also, make sure to mark inside the box.

- c) Using more than one symbol, or any other symbols, or even marking outside the indicated box, leads to that ballot becoming a spoilt vote.
- d) A spoilt vote does not count towards the total votes of a voter's preferred candidate for any of the six positions.

5. THE VOTER CASTS THEIR VOTES

After marking the ballot papers, then proceed to cast each vote in the ballot boxes provided for each position (the color of the lid corresponds to the color of the ballot paper).

Ensure that you place each vote in the proper box. (Failure to do that makes the vote that appears in the wrong box to become a spoilt vote)

6. MARKING FINGER WITH INDELIBLE INK

After you cast your vote, you will proceed to the exit where there is a clerk. A mark will be put on the small finger of the left hand or the space between the index finger and the middle finger (chill sign) in case of nail polish or henna, to show that you have voted.

The mark is made with a permanent marker.

7. THE VOTER LEAVES POLLING CENTRE

The voter will then leave the station and continue with their other University activities and wait for the vote tallying and final results.

ELECTION FLOW

01

Enter the Voting Station

02

Provide your student ID
for verification.
Sign against your name.

03

Collect stamped ballot
papers

1. Non-resident
Congress Person
(F/M)
2. Sports
Congressperson
3. School
Congressperson
4. School Delegate
(F/M)

04

Proceed to the booth
and mark you ballot
papers with either (X)
or (✓)
in the previous order

ELECTION FLOW

05

Cast you votes in the boxes provided starting with

- 1.Non Resident CongressPerson (M/F)
- 2.Sports CongressPerson
- 3.School CongressPerson
- 4.School Delegate (M/F)

NB: Each box has a similar color code with the respective ballot paper.

06

Proceed to the clerk for marking of your finger.

NB: The ink is idelible

07

Leave the polling station. for your other activities

08

NB:

- Counting of votes is done in the presence of agents only.
- Announcement of results is done in presence of the candidates and their appointed agents only.

For the rest, results will be posted on the noticeboards.

The background of the image is a composite of two photographs. The top half shows a close-up of a laptop keyboard with a blue tint. The bottom half shows a tablet displaying a calendar application with a blue tint. The calendar on the tablet shows dates for the months of May, June, and July, with days of the week abbreviated as P, U, S, C, P, S, H. The text "FOR ANY INQUIRY" is centered in the white space between the two images.

FOR ANY INQUIRY

electoralcommission@mnu.ac.ke
0742138657